



Fiscal Leadership for Georgia

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Sonny Perdue  
Governor

Greg S. Griffin, CPA  
State Accounting Officer

## MEMORANDUM

**DATE:** January 29, 2009

**TO:** Agency Heads  
Fiscal Officers

**FROM:** Greg S. Griffin, CPA *GS*  
State Accounting Officer  
Trey Childress, Director *TC*  
Office of Planning and Budget

**SUBJECT:** Change in Mileage Reimbursement Rates

**REFERENCE:** 2009-2

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Official code of Georgia Annotated (OCGA) Section 50-19-7, as amended by the General Assembly on September 10, 2005, requires use of the United States General Services Administration (GSA) rates for mileage when State employees are reimbursed for use of a privately owned automobile on official travel.

The GSA recently announced revised Tier 1 mileage rates for 2009. Accordingly, under the Statewide Travel Regulations, the new single mileage rate will be \$0.55 per mile. This rate is applicable to travel on or after January 1, 2009.

The GSA did not change the Tier 2 or Tier 3 mileage reimbursement rates; these rates remain at \$0.285 and \$0.125, respectively. However, reimbursement rates for motorcycles (\$0.52) and aircraft (\$1.24) were also reduced. A revised policy statement approved by the Office of Planning & Budget and the State Accounting Office is attached herewith for immediate implementation.

As noted in previous communications (Memorandum Reference #2009-1), any reimbursement of mileage claims paid to an employee in excess of rates stipulated in the policy statement must be refunded to the state or characterized as taxable compensation to the employee.