



B.J. Walker, Commissioner

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MEMORANDUM

To: DFCS County Directors

From: Carolee Anderson, Section Manager
Office of Human Resource Management and Development

Date: December 16, 2004

Subject: Change in Fair Labor Standards Act (FLSA) Exemption

This is to advise you of changes that will be made to the FLSA status of all DFCS Office Managers that currently hold an exempt status. As a result of the revised criteria for FLSA exempt status, the Office Manager (job code: 60106) will be reassigned from exempt to nonexempt status. The change will be effective on January 1, 2005.

Please share this information with the appropriate supervisory staff.

If there are any questions, please contact Anita Thomas at 912-557-7839.

c: Lynn Robinson
Gwendora Bailey
Alan Davis
Gary Nagel
Anita Thomas
Personnel Representatives